

Board Meeting  
Thursday, October 26, 2023 5:30 PM

Tejano Center for Community Concerns  
2950 Broadway St.  
Houston, TX 77017

## **Agenda**

1. **CALL TO ORDER** (2 minutes)
2. **PRAYER** (3 minutes)
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes)
4. **ROLL CALL** (3 minutes)
5. **PUBLIC COMMENT** (7-10 minutes) Any individual wishing to address the Board of Directors of Tejano Center for Community Concerns must sign in with Jessica Villarreal, Board Services, by emailing a request to speak, at least 72-hours prior to scheduled meeting. The request must include the name of speaker, telephone, number and email address of the speaker, and the topic of the intended comments, to [jessica.villarreal@tejanocenter.org](mailto:jessica.villarreal@tejanocenter.org). Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in. Alternatively, the individual may email comments to the above email address.
6. **PRESIDENT'S PRESENTATIONS & UPDATES**
  - 6.a. RYSS 2022-2023 Board Goals and Progress Monitoring Final Report  
**Speaker(s):** Carla Stevens, RYSS Data and Accountability
  - 6.b. RYSS Expansion Update  
**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools
  - 6.c. TCSD Update on RYSS Expansion.  
**Speaker(s):** Tina Lin, Vice President of Finance, Pacific Charter School Development; Ivan Zapata, Texas Charter School Development
  - 6.d. Level Field Update on RYSS Expansion.  
**Speaker(s):** Alex Shawe, Co-Founding Partner, Level Field Partners
7. **ACTION ITEMS**
  - 7.a. Approval of the Minutes of the August 29, 2023 Public Hearing on the 2024 Budget of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success Board of Directors.  
**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant
  - 7.b. Approval of the Minutes of the August 29, 2023 Special-Called Meeting of the Tejano Center for Community Concerns/Raul Yzaguirre Schools for Success.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools

7.c. Approval of the July 2023 Unaudited Financials for Raul Yzaguirre School for Success and Tejano Center for Community Concerns \_ Non- School

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.d. Approval of financing mechanisms and options with Equitable Facilities Fund (EFF), Sunflower Bank, and New Market Tax Credits for the Pasadena expansion, Brownsville expansion, and possible refinancing of Sunflower Bank loan.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant; Justin Fuentes, Chief Schools & Operations Officer

7.e. Approval of budget amendment # 1 in the amount \$105,00 for safety additional funds approval by the state.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.f. Approval of budget amendment #2 in the amount \$5,000 for classroom needs for RYSS Castillo. This is a transfer between functions with no effect on net assets.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.g. Approval of Budget Amendment # 3 in the amount of \$100,000 for special education services. This is a transfer from other funds and will not affect net assets.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.h. Ratification of Change Order # 002 with Camden Living Excellence in the amount of \$91,041 for Sunrise Lofts.

**Speaker(s):** Justin Fuentes, Chief Schools and Operations Officer; Rich Rodriguez, Director of Facilities & Property Management

7.i. Ratification of Disbursement Report/Vendor payments for the month of October 2023 to include procurement processes and expenditure approvals.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.j. Ratification of Disbursement Report/Vendor Payments for FY 2023-2023 to Include Procurement Processes and Expenditure Approvals.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.k. Approval of implementing three phases regarding electronic approvals for financial documents and assigning the Superintendent and CFO to implement internal controls for various business processes.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.l. Approval of RFP# 24-I-JA for Consulting and Contracted Services for the following vendors offering the best value: (1) Untapped Genius, (2) Cecilia Borg Vigil, (3) Carla Stevens, (4) Guard on Call Security, (5) AMNY Consulting Group, (6) School Force Solutions Inc., (7) Chatam Group, and (8) Lovescaping.

Vendors will be approved for FY 23-24, and contracts above \$50,000 will be submitted for Board approval.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.m. Approval of Termination of Efforts to Open the Northeast Cluster #2 PK-8 Campus in Humble, Texas.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin Fuentes, Chief Schools & Operations Officer

7.n. Approval of Acceptance of \$30,875 from UnidosUS as Part of the Mortgage-Readiness for Home Pilot Grant.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Housing Programs and Community Redevelopment

7.o. Approval of the Decommission of \$353,554.48 from the \$527,400.50 Texas Homeowners Assistance Fund Grant Award.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Housing Programs and Community Redevelopment

7.p. Approval of Acceptance of \$100,000 from Wells Fargo for the Blue Skies Home Repair Program.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Housing Programs and Community Redevelopment

7.q. Approval of Accrual of Home Repair Contracting Over \$50,000 with Hermida Services.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Housing Programs and Community Redevelopment

7.r. Ratification of insurance agreement with McGriff for the period of October 5, 2023 to October 5, 2024.

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.s. Approval of Element Architect agreement for the BRYSS Expansion Project.

7.t. Approval of FY 23-24 food service estimated contracts for the following vendors under the food service Choice Food Purchasing cooperative: Hilland Dairy Foods \$100,000; Hardie's Fresh Foods for \$115,000; Gold Star Foods for \$16,778; Gordon Food for \$350,000, for Gordon Non-Food for \$80,000 and Gordon Smart Snacks for \$27,000; and Yummy for \$350,000 for RFP in FY22-23. (The total projected amount of the purchases is \$1,038,778).

**Speaker(s):** Dr. Jesus Amezcua, HCDE Chief Financial Officer Consultant

7.u. Approval of the FY 23-24 Armed Guards to secure the educational facility in the amount of \$138,600 with Guards on Call Security

**Speaker(s):** Justin Fuentes, Chief Schools and Operations Officer; Rich Rodriguez, Director of Facilities & Property Management

7.v. Approval of Accrual of Home Repair Contracting Over \$50,000 with Southwest Remodeling Etc.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Gabby Luna, Director of Housing Programs and Community Redevelopment

7.w. Approval of Amended Tejano Center for Community Concerns 2019-2025 Strategic Plan.

**Speaker(s):** Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Graci Garces, Chief Strategy & External Affairs Officer

## **8. INFORMATION ITEMS**

8.a. GRADcafe by Project GRAD Program Report.

**Speaker(s):** Graci Garces, Chief Strategy & External Affairs Officer; Melissa Martinez, Director of GRADcafe

8.b. Homebuyer & Homeowner Service Activities Report

**Speaker(s):** Graci Garces, Chief Strategy & External Affairs Officer; Gabby Luna, Director of Housing Programs & Community Redevelopment

8.c. La Tiendita Program Report.

**Speaker(s):** Graci Garces, Chief Strategy & External Affairs Officer; Jorge Gonzalez, Director of Resolve; Gloria Kelly, La Tiendita Manager

8.d. Resolve Program Report.

**Speaker(s):** Graci Garces, Chief Strategy & External Affairs Officer; Jorge Gonzalez, Director of Resolve

8.e. Child Placing Agency Report.

**Speaker(s):** Graci Garces, Chief Strategy & External Affairs Officer; Jorge Gonzalez, Director of Resolve; Brenda Navarette, Director of Child Placing Agency

## **9. DISCUSSION ITEMS**

## **10. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS:**

- a. Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.
- b. Deliberations concerning the purchase of real property
- c. Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel
- d. Consider complaints against directors and senior staff
- e. Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2022-2023 school year

